LBB + Studio B Handbook

**LBB Rules & Policies**

Our goal is to provide the best quality dance instruction and education possible. No matter the reason that a student is seeking dance education, we want their experience here to be inspirational, educational, and fun! With that being said, to preserve the integrity of the studio and the students, forthright adherence to rules and policies is highly regarded.   
   
● Respect! Each member of the LBB family is to treat others will respect at all times! Degrading comments, swearing, stealing, and harming other verbally and physically will result in a STRIKE

● No Bullying of any kind!

● No gum, food, or colored drinks is allowed within the studio or dressing rooms. Water is encouraged!

* No Drugs, Alcohol or Tobacco allowed on the property!!!
* Usage of any alcohol, tobacco or drugs are strictly prohibited and will result in immediate dismissal of being a student at LBB.

● Students are expected to arrive early or on time! If you are early, you are invited to quietly stretch and warm up in our common areas while a class is in session. Do not interrupt a class while it is in progress.

* The Classroom isn’t a playground and students are expected to walk in ready to learn. We also expect our student not to talk during class and use the “only speak when called upon or spoken to”
* Students in Preschool-Ballet 1 need to be supervised by a parent or guardian if arriving early. Please be sure to stay with your child until their class starts and arrive on time to pick your child up from their classes.

● No physical violence of any kind

● La Belle Ballet is not set up to provide transportation to and from dance classes. We will do our best to make sure students return to their parents in the waiting room. However, if your child must wait for a ride, we insist they stay inside the studio until a parent/guardian collects them.

● We ask that students please bring clothing to wear over their dance attire rather than leaving the studio in leotard and tights

● STRIKES are given out to those who break the rules in anyway. If a student receives three STRIKES, they will be asked to leave La Belle Ballet & More or any affiliated Teams.

TUITION AND FEES:

* Tuition is charged yearly, semi-annual or monthly and is determined on how many hours each family is in the studio.
* Payments can be made through the invoices sent via email or by check, cash in person. Becoming a member to our website will help sign up for automatic payments and keep up on invoice notifications.
* Registration Fee for new students is $50. Pre-registration for returning students is $30 this offer ends April 1st. Students who pay tuition in full will have a registration fee of $20.
* Competition Registration Fee is $100
* Competition Summer Class Fee $150
* Summer Camps $100
* Private Lessons $35
* For tuition and summer class prices please visit our website. [www.lbbstudiob.com](http://www.lbbstudiob.com)
* LBB does not provide refunds on tickets, costumes, registration or tuition.
* A $5 late fee will be added to tuition not paid before the 5th of each month or on your registered day of your subscription.
* Students will not be able to attend class if tuition is 3 weeks late. Students can join again when tuition is paid fully (meaning past due and due at this time)
* $50 charge will be added to all returned checks.

MISSED CLASSES:

* We do NOT prorate classes.
* If your child missed a class, please contact Miss. Mary to let her know.
* If your child has 7 or more unexcused absences through the season, they will not be able to preform in recital.

DRESS CODE:

* All Classes:​ Must wear hair pulled back out of face
* Ballet: Class Color Leotard, Tights, Shorts/Skirt, Pink or Nude Ballet Shoes
* Preschool- Light Purple
* Kindergarten- Light Green
* Ballet 1- Light Pink
* Ballet 2- Blue
* Ballet 3- Grey
* Pointe:​ Black Leotard, Tights, Practice Tutu, Pink Ballet Shoes, Fitted Pointe Shoes
* Contemporary:​ Leotard, Tights, Shorts/Leggings, Bare feet
* Jazz:​ Leotard, Tights, Shorts/Leggings, Black Jazz Shoes
* Hip- Hop: Dance Sneakers
* Tap: Leotard, Tights, Shorts/Leggings, Black Tie or slip on Tap Shoes (Bloch/Theatrics/Balera/Weismann ONLY)
* Leg warmers, Pullovers and dance warmups are allowed in our classes, but Hoodies, Sweatpants and baggy clothes are only allowed in our Hip-Hop class.

WINTER SHOWCASE:

* Winter showcase is held every other year between NOV-DEC.
* Tickets must be purchased to attend this show. Tickets can be purchased through our website
* Costumes are required for winter showcase and invoices will be due October 15th. These costumes are rented out with a $40 rental fee, This rental fee includes tights, accessories and cleaning/ alterations.
* This is a Showcase and will focus on the students showing parents what they have learned so far as well as preform choreography learned in a few classes.

Nutcracker:

* The Nutcracker Ballet will be held every other Year in December.
* Tickets must be purchased to attend this show. Tickets can be purchased through our website starting October 1st.
* Costumes will be rented out to students for this performance. There will be a $40 rental/cleaning fee due October 15th. These Costumes will NOT be sent home.
* Auditions for main characters will be held in July and Students who place in these parts will have practices starting the 1st week of August.
* The Nutcracker is a classical ballet, and we encourage others to help hold tradition of this being a Semi Formal Event.

SPRING RECITAL:

* Spring recital is held every year the last weekend of April
* Tickets must be purchased to attend this show. Tickets can be purchased through or website.
* Costumes are required for Spring recital and invoices will be due Feb. 15th and sent out on or before Jan. 1st

REHURSAL AND PRACTICES:

* Parents are not allowed in the studio or the theatre during practice times unless previously signed up as a volunteer.
* NO PARENTS ALLOWED BACKSTAGE DURING A SHOW!!!
* Rehearsals are closed to viewers. Only volunteers are allowed in the theatre, audience and backstage during rehearsals.

PICTURES:

* Spring Recital Pictures are will be announced after the 1st of the year. Please have your child attend for a class photo even if you don’t plan on purchasing photos. Information for picture day can be found on the event page on our website.

FUNDRAISING:

* The Studio will host 1 fundraiser a year starting in March and ending the beginning of April. Fundraiser will be chosen by Miss. Mary and participation is encouraged but not required. This fundraiser will help keep tuition costs low for our students. The student who has the most sales will be recognized at our Spring Recital and will be offered a FREE summer camp.
* Competition Team will host 2 fundraisers a year. These will be chosen at the begging of the year parent meeting in May.

INJURIES:

* Students, parents, and legal guardians of minor students waive the right to any legal action against La Belle Ballet and more (TMR LLC), their employees and any other affiliated persons for any injury sustained before, during or after class.
* Should a student be injured, we encourage students to sit in during class to listen, take notes and visually learn choreography.
* Upon recovery, we require a doctor note in order to allow students to participate in class,

CLOSURE:

* Class will be cancelled when Belle Fourche School canceled school due to weather. On the event that this happens parents will be notified via email and social media.
* For scheduling and holiday closures please view our yearly schedule on our website.

COMMUNICATION:

* Communication is key and here at LBB we fallow the 3 points of communication rule. For any updates or studio events parents will be contacted via email, our app, as well as posts on our Facebook page.
* For discussion to inform you about your child alone I will message or text you personally. Heel free to message me anytime with question or concern about your child.
* Please Note that I live in the middle of nowhere and do not always have access to phone service or Wi-Fi so I will get back to you as soon as possible.

SOCIAL MEDIA:

* If any slander involving LBB + Studio B, employees, students, or families appears on social media, it will result in a Strike and possible suspension from LBB + Studio B.
* If anyone becomes aware of such content, please inform Miss. Mary right away.

​CHOREOAGRAPHY:

* Choreography is owned by LBB + Studio B. Students do not have the right to preform choreography without written consent.

Waiting Room/Lobby:

* Please stay quiet in our waiting room while class is going on
* We are working hard to make our dream studio. This doesn’t happen overnight and we apricate your patience during construction.
* If you make a mess please clean it up.

COMPETITION TEAM:

* Required to attend 2 competitions a year as well as our summer workshop and dance Intensive.
* Must audition before placed on team. Auditions are held in May.
* Must NOT miss more than 5 classes a year and must attend classes 3 weeks prior to a competition. (with the exception of illness/injury)
* Must audition for group routines ($5 audition fee)
* Dancer will not perform in a competition if instructor feel it’s in the best interest to “sit out” for many reasons being falling behind, missed class, broken rules or injury.
* Parent Meetings are Mandatory. 2 will be held a year 1 in May and 1 in October.
* Dancers are required to attend 1 convention a year. Convention will be chosen during October Meeting
* Backstage behavior is a big part of being judged at a competition. As students of LBB you are expected to be respectful and kind no matter what the situation. If something happens backstage find me ASAP and I will decide how to handle the situation.
* Team Sisters will be chosen at the May Parent Meeting. Once your sister has been chosen you are responsible for watching each other’s backs. Helping with quick changes, staying together while bathroom breaks or walking in halls during outings and more. Sister gifts will be given at our teambuilder sleepover.

Waiver and Liability

In consideration of me/my child participating in LBB + Studio B programs and activities, I hereby assume the risks and responsibilities surrounding my child’s participation in the programs and activities; further, I, for myself, my heirs, and personal representative(s) hereby defend, hold harmless, from and against any and all claims, demands and actions or causes of actions on account of damage to property or personal injury, which may result in mine or my child’s participation in such programs or activities which result from causes beyond the control of and without gross negligence of LBB + Studio B (La Belle Ballet), it’s owners, agents, and members during the period of my participation. I further understand and agree that I give this release freely, voluntarily, and in the consideration my child being granted permission to participate in programs and activities hosted by LBB. I also agree that this Release and Liability Waiver shall be effective whether I have in force any policy of insurance to cover me or my child for injures which may arise from participation in LBB programs and activities. If I do not have any such policy in effect then I personally assume and agree to pay for the loss in result of participating, and I expressly agree not to look to LBB + Studio B LLC for reimbursement for any such loss or damage. I do hereby unconditionally release and forever discharge all claims, demands, actions, and causes of actions whatsoever of the pictures, video and sound of me or my child taken by LBB for internal or external use for coverage or production, internal or external media, including but not limited to publications, website, and videos.